## CBTP PHASE I REPORT WRITING FORMAT

**Acknowledgement,**

**Abstract,**

**Table of content**

**List of figures,**

**List of table**

**CHAPTER ONE**

**1.1 Introduction:** (Gives the background and states the purpose of the proposal)

**1.2 Objectives:** (both specific and general objectives)

**1.3 Methodology** (data collection tools and supplying techniques Sample data, method of data analysis and others ………….)

**CHAPTER TWO**

2.1 Community resource

2.2 House hold socio-economic and demographic data

### 2. 2.1 demographic compositions

### 2.2.2 Ethnicity

### 2.2.3 Educational statuses and others…………..

2.3 Housing

**CHAPTER THREE**

3.1 Water supply and sanitary and situation

3.2 Transport system

3.3 communications

3.4 Biomedical equipment

3.5 small scale industries and others………

3.6 Power/ energy supply survey

**CHAPTER FOUR**

**4.1Conclusion**

**4.2 Recommendation**

**Additional Information**

(i.e. Expense Statements, , Profit and Loss Projections, Equipment, Materials and Personnel Needs, Completion Schedules, Efficiency Studies, Writer's Qualifications, etc.)

**Appendices**

(Presentation of charts, graphs, illustrations, etc.)

**Works Cited/References**

**Bibliography**